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राष्ट्रीय होमियोपैथी संस्थान / **National Institute of Homoeopathy**
एकस्वायत्त संस्था / An Autonomous Institute
भारत सरकार / Govt. of India
आयुष मंत्रालय / Ministry of Ayush

Satellite Campus

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फोन नं / Ph. No. 033-2337-0969/70

PROVISIONAL LIST OF CANDIDATES SHORTLISTED FOR DOCUMENT VERIFICATION FOR FOLLOWING POSTS

Ref – Advertisement No. 01/2023 & 02/2023 Dated: 05.05.2023

Candidates are advised to read the important instructions given below carefully before appearing for document verification.

POST – MTS (COOK), KOLKATA				
No. of Posts – 02 (Two) [UR – 01 (One), OBC – 01 (One)]				
Date of Document Verification – 17.10.2023 from 10 AM onwards				
SL. NO.	APPLICATION NO.	ROLL NO.	DOB	CATEGORY
1.	102686	1611011600047	1998-11-20	UR
2.	100767	1611011600040 (SC)	1998-09-27	UR
3.	105432	1611011600059 (EWS)	2004-08-17	UR
4.	104429	1611011600051	1995-07-14	OBC
5.	106482	1611011600006	1994-11-18	OBC
6.	105289	1611011600030	1995-09-09	OBC

POST – MTS (MORGUE ATTENDANT), KOLKATA				
No. of Posts – 01 (One) [SC – 01 (One)]				
Date of Document Verification – 17.10.2023 from 10 AM onwards				
SL. NO.	APPLICATION NO.	ROLL NO.	DOB	CATEGORY
1.	115335	1111021100189	1993-05-08	SC
2.	111946	1111021100239	1995-12-12	SC
3.	104547	1111021100183	1996-08-19	SC
4.	103770	1111021100138	2000-02-13	SC
5.	110968	1111021100201	2002-05-10	SC

POST – MTS (ATTENDANT), KOLKATA				
No. of Posts – 03 (Three) [UR – 01 (One), OBC(PH) – 01 (One), EWS – 01 (One)]				
Date of Document Verification – 17.10.2023 from 10 AM onwards				
SL. NO.	APPLICATION NO.	ROLL NO.	DOB	CATEGORY
1.	109362	2011022000089 (SC)	2001-03-24	UR
2.	110891	2011022000027	2003-04-01	UR
3.	114507	2011022000294 (OBC)	1993-01-08	UR
4.	107297	2011022000093	2001-01-31	UR
5.	106421	2011012000043	1998-01-08	UR
6.	105789	2011022000022	1994-11-18	OBC (PWD)
7.	113691	2011012000141	1989-09-16	OBC (PWD)
8.	109537	2011022000158	2004-11-24	OBC (PWD)
9.	106075	2011022000119	2003-02-03	EWS
10.	114042	2011022000298	1995-12-14	EWS
11.	109986	2011022000174	1996-09-07	EWS
12.	102364	2011022000282	1998-03-09	EWS
13.	111988	2011022000212	1999-01-21	EWS

POST – MTS (FIELDMAN), KOLKATA				
No. of Posts – 01 (One) [UR – 01 (One)]				
Date of Document Verification – 18.10.2023 from 10 AM onwards				
SL. NO.	APPLICATION NO.	ROLL NO.	DOB	CATEGORY
1.	112651	1311011300036	2004-07-15	UR
2.	111937	1311011300008 (OBC)	1996-02-10	UR
3.	112637	1311011300040	1997-01-17	UR
4.	106405	1311021300035	1998-01-08	UR
5.	100115	1311021300311	2001-02-19	UR

POST – MTS (LABORATORY ATTENDANT), KOLKATA				
No. of Posts – 04 (Four) [UR – 01 (One), OBC – 01 (One), SC – 01 (One), ST – 01 (One)]				
Date of Document Verification – 18.10.2023 from 10 AM onwards				
SL. NO.	APPLICATION NO.	ROLL NO.	DOB	CATEGORY
1.	114260	1811011800476	2002-08-02	UR
2.	107327	1811011800460	2001-01-31	UR
3.	112250	1811021800336	1998-11-01	UR
4.	114047	1811011800487 (EWS)	1995-12-14	UR
5.	104739	1811031800393	1997-09-14	UR
6.	114122	1811031800183	1997-12-21	OBC
7.	106249	1811031800465	1995-06-15	OBC
8.	114952	1811031800458	1998-05-09	OBC

9.	103244	1811021800400	1994-11-15	OBC
10.	111268	1811031800378	1995-10-15	OBC
11.	111729	1811031800397	1991-06-05	SC
12.	102213	1811021800393	1998-10-04	SC
13.	102264	1811031800344	2001-06-13	SC
14.	109213	1811031800189	1994-10-01	SC
15.	110091	1811031800389	1998-07-25	SC
16.	106586	1811011800370	1996-12-22	ST
17.	100092	1811011800365	2000-05-30	ST
18.	101896	1811011800453	1999-07-04	ST
19.	107639	1811031800452	1995-01-01	ST
20.	109671	1811011800321	1991-02-20	ST

POST – DIETICIAN, KOLKATA				
No. of Posts – 01 (One) [UR – 01 (One)]				
Date of Document Verification – 18.10.2023 from 10 AM onwards				
SL. NO.	APPLICATION NO.	ROLL NO.	DOB	CATEGORY
1.	104754	2211052200038	1993-12-31	UR
2.	111348	2211082200004	1992-02-19	UR
3.	101368	2211102200013	1990-03-11	UR
4.	106355	2211102200012	1990-07-14	UR
5.	101055	2211102200015	1993-10-05	UR

IMPORTANT INSTRUCTIONS

1. The list of candidates whose names are shortlisted, has been provisionally called for Document Verification (DV) based on the credentials furnished by them in the ONLINE Application for the Posts mentioned in the advertisement. If at any stage of the recruitment process including after recruitment or joining, it is detected that information provided by him/her is incorrect/incomplete/false or is not in conformity with the eligibility criteria as prescribed in the relevant Advertisement, or if it is found that he/she has concealed/distorted any material information, his/her candidature/appointment will be cancelled without assigning any reason thereof.
2. The shortlisting of candidates is provisional. Final selection is subject to meeting all the requirements as laid down in the Advertisement and verification of all the required documents and credentials as furnished by the applicants in their ONLINE application.
3. The candidates have been shortlisted for Document Verification (DV) in the order of merit of OMR examination marks (obtained out of 100) as per category-wise vacancies in each discipline including PwBD.
4. In case two or more candidates in the same discipline and category secured equal marks in OMR examination, all those candidates who secured equal marks will be called for Document Verification.
5. Any request regarding change of date for this purpose shall not be entertained except under special circumstances, subject to approval of the competent authority.
6. In case of tie at cut-off level, i.e., more than one candidate scoring same marks (out of 100) at cut-off level, preference in selection shall be given to the candidate who is senior most in age according to the Date of Birth.
7. **The following Documents to be brought mandatorily in ORIGINAL along with one set of self-attested photocopies positively for Document Verification (DV):**
 - i. Printout of **ONLINE Application Form**.
 - ii. Proof of **Date of Birth**: Date of Birth filled by the candidate in the online application form and the same recorded in the Matriculation/ Secondary Examination Certificate will be accepted by the NIH, Kolkata for determining the age and no subsequent request for change will be considered or granted.

In case of the candidates having qualification less than Matriculation (applicable only for the posts of MTS (Cook) and MTS (Safaiwala), any of the following documents will be uploaded as a proof of Date of Birth:

- a. Birth certificate issued by the Registrar of Births and Deaths or the

Municipal Corporation or any other prescribed authority, whosoever has been empowered under the Registration of Birth and Deaths Act, 1969 to register the birth of a child born in India.

- b. School leaving Certificate issued by the school last attended/ recognized educational board.
 - iii. Valid **Certificates & Mark sheets** in support of Educational Qualification.
 - iv. Valid **SC/ ST/ OBC along with updated NCL (B)/ issued by the appropriate authority/ EWS certificate**, as applicable in the prescribed format **(as applicable for appointment to posts under the Government of India.)**
 - v. **Disability Certificate in case of PwBD candidate** in prescribed GoI format from Competent Authority/ Medical Board.
 - vi. **In case of OBC (NCL)/ EWS certificate must not be older than 1(One) year from the date of Document Verification.**
 - vii. Valid **Age relaxation cum Domicile Certificate / Discharge Certificate**, etc., if applicable in the prescribed format issued by a competent authority.
 - viii. Valid **Experience Certificate(s)**, wherever applicable.
 - ix. **No-Objection Certificate (NOC)** from the current employer in respect of candidates employed with Central/State Govt./Quasi Govt. offices/Public Sector Undertaking, Autonomous Bodies, etc.
 - x. **Identity Proof** (Aadhaar Card/PAN card/ Passport/ Driving License/Voter ID card).
 - xi. Documents/Certificates in support of any other additional qualification/experience mentioned in the application.
8. In case a candidate is unable to produce NOC from the current employer at the time of Document Verification, then an Undertaking will be taken from the candidate to submit Relieving/Release Order at the time of joining, if selected.
 9. Candidates appearing for **Document Verification** without proper Certificates/ Documents will do so only at their own risk for which NIH shall not be responsible.
 10. **Candidates are advised to make their own arrangements for their travel and stay well in advance, so as to reach the Venue on time and also to come prepared for stay at Kolkata in case Document Verification continues on the next day.**
 11. **Mere appearance of name in the shortlisted list or mere appearance for Document Verification (DV) does not bestow upon the candidate any right to**

be selected suo- motu to the Post applied for or does not guarantee issuance of offer of appointment.

12. If candidates fail to bring all the required documents/certificates in **ORIGINAL as mentioned above** or if at the time of Document Verification, it is detected that the document/certificate provided by the candidate is incorrect/incomplete/false or is not in conformity with the eligibility criteria as mentioned in the relevant Advertisement, or if it is found that he/she has concealed/distorted any material information, the candidature of such candidates will be treated as cancelled and such candidates shall not be eligible for further process.
13. The eligibility of the candidate will be ascertained after Document Verification.
14. On successful completion of the Document Verification, an **“Offer of Appointment”** will be issued to the candidates who have been found eligible as per the eligibility criteria as mentioned in the Advertisement.
15. **Issuance of an Appointment Offer will be considered subject to appearance in the Document Verification and based on the vacancies as notified.**
16. NIH shall not be responsible if the information/intimations do not reach candidates in case of a change in the email address or technical fault or otherwise beyond the control of NIH. **Candidates are, therefore, advised to visit NIH website (under the VACANCY section) regularly for important and latest updates.**
17. Any further notification, amendment, change of venue, date of Document Verification, etc. shall be notified on the NIH website www.nih.nic.in only. So, candidates are advised to visit NIH website (under the VACANCY section) regularly for important updates.
18. While every care has been taken in preparing the list of candidates, NIH reserves its right to rectify any fact-based inadvertent error or typographical mistake.
19. **No Travelling Allowance (TA) will be paid for attending the Document Verification.**
20. **Results for the remaining posts vide Advertisement No. 01/2023 & 02/2023 will be published in due course.**

Director,
NIH, Kolkata.