



# National Institute of Homoeopathy

(An Autonomous Institute under Ministry of AYUSH)

Govt. of India

Block-GE, Sector-III, Salt Lake

Kolkata – 700 106. Ph. 033-2337-0969/0970

Website: [www.nih.nic.in](http://www.nih.nic.in)

FN.10-2/NIH/MISC/2014/PART-1

7 /07/2017

**Sub: Submission of sealed Quotation for Miscellaneous Items.**

You are requested to participate by submitting the sealed quotation for supplying of the items mentioned below. Quotation should be **submitted on or before 24-07-2017**, duly super-scribing the envelope with tender no. and date of opening. Quotation will be opened on **next working day**. Quotation received after last date & time of submission will neither be entertained nor be returned. Further for query, if any, may be clarified from this office on Monday to Friday between 1100 hrs. to 1600 hrs.

The bids must remain valid for the period of 90 days and the bidders are required to submit 5% of total quoted amount towards 'BID SECURITY' as Earnest Money Deposit (EMD). Unsuccessful bidder's EMD will be returned to them without any interest, after 30 days of opening of bid. Successful bidder's EMD will be returned without any interest, after receipt of performance security money (PSM). Successful bidder has to deposit 10% of total order amount towards 'SECURITY DEPOSIT' as PSM and the same will be returned without interest after 30 days from the successfully supplying of items. Both EMD & PSM are to be submitted in the form of Demand Draft (DD) in favour of **Director, NIH** payable at Kolkata drawn on any nationalised bank. Unsuccessful bidder's EMD and successful bidder's PSM will be returned on the basis of request letter for returning.

**Stationeries Items:**

Sl. No.	Name of the Items	Brand	Unit	Qty
1	Arch File	-	Pc	24
2	Binder Clip 1" (Colour)	-	Box	10
3	Binder Clip 3/4" (Colour)	-	Box	10
4	Chalk Colour - Dust free (As per sample)	-	Box	1000
5	Chalk White - Dust free (As per sample)	-	Box	1500
6	Fevicol Tube (20-30 ml)	-	Pc	100
7	Gum (700 ml)	-	Bottle	5
8	Paper A4 (75 GSM)	Xerox	Ream	200
9	Paper Carbon	-	Pkt	5
10	Paper FS	-	Ream	5
11	Pen Black (As per sample)	-	Pc	200
12	Pen Blue (As per sample)	-	Pc	400
13	Pen Red (As per sample)	-	Pc	50
14	Photo Paper A4	KODAK	Pkt	10

15	Pin Stapler Big (24/6-1M)	Kangaro	Pkt	100
16	Pin Stapler Small (No. 10-1M)	Kangaro	Pkt	100
17	Plastic File : Size-FS (As per Sample)	-	Pc	50
18	Register No. 10	Good Quality	Pc	40
19	Register No. 20	Good Quality	Pc	45
20	Scale (12" Plastic)	Faber Castell	Pc	50
21	Scissor Big (Stainless Steel)	-	Pc	50
22	Students' Attendance Register (As per Sample)	-	Pc	1000
23	Tag (As per sample)	-	Bundle	100
24	Wooden Duster (As per Sample)	-	Pc	100

#### Electrical Items:

Sl. No.	Name of the Items	Brand	Unit	Qty
1	20 AMP MCB	Havells	Pc	20
2	5 AMP Socket	Anchor	Pc	60
3	5 AMP Switch	Anchor	Pc	40
4	Casing 3/4"	-	Pc	50
5	Choke 28W TL – 5 (Copper)	Philips	Pc	40
6	Condenser : For Fan	-	Pc	100
7	Electric Kettle - 1.5 to 2 litre capacity (ABS Plastic Body)	-	Pc	2
8	Exhaust Fan: Sweep : 300mm (Copper Coil)	Orient	Pc	24
9	Fan Wall Mounted ( 18" Mark-II)	Almonard	Pc	15
10	PL Lamp 11W 2 Pin	Philips	Pc	300
11	PL Lamp 9W 2 Pin	Philips	Pc	150
12	Starter : For Tubelight	-	Pc	50
13	Tube Light 36w	Philips	Pc	200
14	Tube Light Set 36W	Philips	Set	100

#### Plumbing Items:

Sl. No.	Name of the Items	Brand	Unit	Qty
1	Angle Cock	Prayag	Pc	100
2	Bib Cock	Prayag	Pc	200
3	Pillar Cock	Prayag	Pc	50
4	Stop Cock	Prayag	Pc	50

#### Cleaning & Conservancy Items:

Sl. No.	Name of the Items	Brand	Unit	Qty
1	Acid Muriatic (5 Litre)	-	Jar	20
2	Bleaching Powder (1 kg per pkt)	-	Pkt	100

**Miscellaneous Items:**

Sl. No.	Name of the Items	Brand	Unit	Qty
1	Bucket Plastic (16 ltrs capacity)	-	Pc	50
2	Cup & Plate	Laopala	Set	12
3	Detergent Powder (500gm pkt)	-	Pkt	100
4	Good Knight Advance Active+ Cartridge (45ml)	-	Pc	100
5	Hit Black (400ml)	-	No	50
6	Lock 6 Leaver (pad lock)	Godrej	Pc	50
7	Lock 7 Leaver (pad lock)	Godrej	Pc	30
8	Pen Drive : 16GB (Plastic Body)	-	Pc	50
9	Soap Lifebuoy (125gm)	-	Pc	150
10	Soap Liquid Lifebuoy (215ml)	-	Pc	100
11	Vim Bar (100gm)	-	Pc	100

**Computer Accessories:**

Sl. No.	Name of the Items	Brand	Unit	Qty
1	125A Cartridge (Yellow, Magenta, Cyan & Black each set)	-	Set	4
2	Cable Cat 6E	D-Link	Box	2
3	Cartridge 12A (Black)	HP	Pc	5
4	Cartridge 36A (Black)	HP	Pc	5
5	CD/DVD Cover (Plastic)	-	Pc	120
6	DVD (without jewel case)	Sony	Pc	100
7	LAN Switch 8 port	D-Link	Pc	10

**Your offer should contain the following information;**

- *VAT / Sale Tax etc. if any should be mentioned separately and clearly and do not mention as per Govt. Tax Rules.*
- *Quantity / Trade Discount if any.*
- *Delivery Period.*
- *Terms of Payment.*
- *Mode of Dispatch.*

Sd/-  
Director I/C